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United Nations Children's Fund
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7–10 September 1999
Item 2

For action

Provisional annotated agenda and organization of work

For the second regular session of 1999 of the Executive Board to be held at United Nations Headquarters from 7 to 10 September 1999

Summary

The present document contains the provisional annotated agenda for the second regular session of 1999. The annex contains the proposed timetable and organization of work for the session.

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Provisional annotated agenda

1. **Opening of the session: statements by the President of the Executive Board and the Executive Director**

   Introductory statements will be made by the President of the Executive Board and the Executive Director.

2. **Adoption of the provisional agenda and timetable and organization of work**

   [*For action*]

   The provisional agenda, which was shared with the Bureau (CF/EB/1999/039), has been structured in accordance with relevant Executive Board decisions, in particular the 1999 programme of work adopted by the Board at its second regular session in September 1998 (E/ICEF/1998/6/Rev.1, decision 1998/19). The proposed timetable and organization of work is contained in the annex.

   Draft decisions will be adopted as the discussion of each agenda item is concluded. However, if required, time will be set aside for Board members to consult informally on all outstanding draft decisions.

3. **Oral report on decisions taken by the Economic and Social Council**

   In view of the fact that the Economic and Social Council would still be in session beyond the deadline for the submission of documents for the present session to the United Nations for processing, it was agreed that the secretariat would report orally on issues of concern to UNICEF related to the conclusions and follow-up of the Council's 1999 substantive session. A written report will be submitted to the Board at its first regular session of 2000.

4. **Financial medium-term plan for the period 1999–2002**

   [*For action* — E/ICEF/1999/AB/L.11]

   Presented annually as mandated by decision 1990/1 (E/ICEF/1990/13), the Executive Board is requested to approve the financial MTP for the period 1999–2002.

5. **Biennial support budget for 2000–2001**

   [*For action* — E/ICEF/1999/AB/L.7]

   Under this agenda item, the Executive Director is presenting the biennial support budget for 2000–2001, which is within the harmonized format agreed upon by the United Nations Development Programme (UNDP), the United Nations Population Fund (UNFPA) and UNICEF. The formal decision to be made by the Executive Board on the basis of this document is the adoption of the draft resolution relating to the budget proposal contained therein.

   The Board will also have before it for review the report of the Advisory Committee on Administrative and Budgetary Questions on this document (E/ICEF/1999/AB/L.10).

6. **Revised Financial Regulations and Rules of UNICEF**

   [*For action* — E/ICEF/1999/AB/L.9]

   UNICEF is proposing to make a limited number of amendments to its financial regulations to: (a) address certain matters raised by the United Nations Board of Auditors dealing with

cash assistance to Governments; and reflect certain changes arising mainly as a result of the budget harmonization process. The Executive Board may wish to consider and approve the proposed changes to the financial regulations.

The Board will also have before it for review the report of the Advisory Committee on this document (E/ICEF/1999/AB/L.10).

7. UNICEF support to the United Nations General Assembly Special Session on the Follow-up to the World Summit for Children in 2001

[*For action* — E/ICEF/1999/17]

The Secretary-General has called upon UNICEF to coordinate a global review of progress in the implementation of the Declaration and Plan of Action of the World Summit for Children, which will provide the basis of his report to the Special Session of the General Assembly planned for 2001. As the secretariat of the Special Session, and in support of additional events, there will be both financial and human resources implications for UNICEF. This report reviews the organization's role and proposes that the Executive Board approve start-up funding to enable the secretariat to fully support the preparatory process, and in order to mobilize commitment and action for children and youth over the next two years.

8. Proposals for UNICEF programme cooperation

[*For action*]

There are a total of 25 country programme recommendations (CPRs) being submitted to the Executive Board for approval. Of those, 12 have been prepared as addenda to the country notes considered by the Board at its first regular session in January, pursuant to decision 1995/8 (E/ICEF/1995/9/Rev.1). In accordance with that decision, those CPRs will be approved on a "no objection" basis, and any Board member wishing that a particular country programme be brought before the Board for discussion is required to inform the secretariat of its intention in writing by Friday, 27 August.

The breakdown by region is as follows: Eastern and Southern Africa — Zimbabwe (E/ICEF/1999/P/L.8/Add.1); West and Central Africa — Cape Verde and Niger (E/ICEF/1999/P/L.9/Add.1 and E/ICEF/1999/P/L.10/Add.1); Middle East and North Africa — Islamic Republic of Iran (E/ICEF/1999/P/L.11/Add.1); and Central and Eastern Europe, the Commonwealth of Independent States (CIS) and the Baltic States — Armenia, Azerbaijan, Romania and the Central Asian republics and Kazakhstan (E/ICEF/1999/P/L.12/Add.1–E/ICEF/1999/P/L.15/Add.1, respectively).

In addition, there are 13 other CPRs, either for short-duration ("bridging"), additional general resources or stand-alone supplementary funding proposals, submitted to the Board for approval. They include: Botswana; Burundi; Ethiopia; Uganda; Democratic Republic of the Congo; Sierra Leone; Colombia; Guyana; Haiti; Paraguay; Central America subregional; Afghanistan; and a multi-country proposal for Central and Eastern Europe, CIS and the Baltic States.

The Executive Board will also have before it — for review and approval — proposals relating to the previous category 4 (advocacy and programme development for headquarters and regional offices) of the support budget (E/ICEF/1999/P/L.30). They are being presented separately as a result of the harmonization of the budgets of UNICEF, UNDP and UNFPA, and in line with recommendations of the Advisory Committee on Administrative and

Budgetary Questions. The formal decision to be made by the Executive Board on this document is the adoption of the draft resolutions contained therein.

The "round-up" paper (E/ICEF/1999/P/L.16) summarizes the 1999 recommendations for general resources and supplementary funding proposals.

9. Report on the seventh meeting of the United Nations Educational, Scientific and Cultural Organization/UNICEF Joint Committee on Education

[*For action* — E/ICEF/1999/18]

Under this agenda item, the Executive Board will have before it for review the report on the seventh meeting of the UNESCO/UNICEF JCE, held in New York on 17 and 18 June 1999. As decided by the Executive Board (decision 1995/4), the President of the Board will present the report of the Joint Committee, outlining the issues raised, the recommendations made and their context, and the future implications of the recommendations (E/ICEF/1999/CRP.11). The Executive Board may wish to take note of the report and any recommendations contained therein.

10. Report on internal audit activities

[*For information* — E/ICEF/1999/AB/L.14]

This report responds to decision 1997/28 (E/ICEF/1997/12/Rev.1) in which the Board welcomed the proposal of the Executive Director to issue an annual report on internal audit activities for Board consideration.

11. Report on follow-up to recommendations to the United Nations Board of Auditors and the Advisory Committee on Administrative and Budgetary Questions

[*For information* — E/ICEF/1999/AB/L.8]

Presented to the Executive Board for information, this report reviews the implementation by UNICEF of the recommendations of the Board of Auditors and those made by the Advisory Committee in their report on the UNICEF accounts for the biennium 1996–1997 (A/53/513). It also presents the status of implementation of the recommendations of the Board of Auditors on the UNICEF accounts for the biennium 1994–1995.

The Board will also have before it for review the report of the Advisory Committee on this document (E/ICEF/1999/AB/L.10).

12. Financial matters:

(a) UNICEF interim financial report and statements for the year ended 31 December 1998, the first year of the biennium 1998–1999

[*For information* — E/ICEF/1999/AB/L.12]

This document contains the financial report on the accounts of UNICEF for the year ended 31 December 1998, the first year of the biennium 1998–1999. It is presented to the Executive Board for information.

(b) Private Sector Division financial report and statements for the year ended 31 December 1998

[*For information* — E/ICEF/1998/AB/L.13]

The Executive Board will have before it for review the PSD financial report for the year ended 31 December 1998.

13. International Child Development Centre

[*For action* — E/ICEF/1999/16]

Submitted to the Executive Board every three years, this report summarizes the work carried out by the Centre during 1997–1999 and contains proposals for the next triennium (2000–2002) for Board consideration and approval.

14. Programme of work for 2000

[*For action* — E/ICEF/1999/19]

The Executive Board will consider the issues to be addressed at its sessions in 2000 and its programme of work, including the allocation of items and organization of work.

15. Other matters

The Board may consider discussing any other issues that it finds timely and appropriate under this agenda item.

16. Closing of the session: remarks by the Executive Director and the President of the Executive Board

The Executive Director and the President of the Executive Board will make concluding remarks, followed by the closure of the session.

Annex

Proposed timetable and organization of work for the second regular session of 1999 of the Executive Board, 7–10 September*

TUESDAY, 7 SEPTEMBER	a.m.	Item 1	Opening of the session: statements by the President of the Executive Board and the Executive Director
		Item 2	Adoption of the provisional agenda and timetable and organization of work
		Item 3	Oral report on decisions taken by the Economic and Social Council
	p.m.	Item 4	Financial MTP for the period 1999-2002
		Item 5	Biennial support budget for 2000-2001
WEDNESDAY, 8 SEPTEMBER	a.m.	Item 5 (cont'd)	Biennial support budget for 2000-2001 (cont'd)
	p.m.	Item 6	Revised Financial Regulations and Rules of UNICEF
		Item 7	UNICEF support to the United Nations General Assembly Special Session on the Follow-up to the World Summit for Children in 2001
THURSDAY, 9 SEPTEMBER	a.m.	Item 8	Proposals for UNICEF programme cooperation
	p.m.	Item 8 (cont'd)	Proposals for UNICEF programme cooperation (continued)
		Item 9	Report on the seventh meeting of the UNESCO/UNICEF JCE
FRIDAY, 10 SEPTEMBER	a.m.	Item 10	Report on internal audit activities
		Item 11	Report on follow-up to recommendations of the United Nations Board of Auditors and the Advisory Committee on Administrative and Budgetary Questions
		Item 12	Financial matters: (a) UNICEF interim financial report and statements for the year ended 31 December 1998, the first year of the biennium 1998-1999 (b) PSD financial report and statements for the year ended 31 December 1998
	p.m.	Item 13	ICDC
		Item 14	Programme of work for 2000
		Item 15	Other matters
		Item 16	Closing of the session: remarks by the Executive Director and the President of the Executive Board

* When consideration of an agenda item concludes ahead of the allocated time, the next item will be taken up for consideration and the timetable adjusted accordingly.